

AN ORDINANCE **97067**

**ACCEPTING THE LOW OFFER FROM IKON OFFICE SOLUTIONS, INC., A QUALIFIED INFORMATION SYSTEMS VENDOR, TO PROVIDE THE CITY OF SAN ANTONIO POLICE DEPARTMENT WITH A SIXTY-MONTH LEASE OF A NETWORK PRINTER FOR AN ESTIMATED COST OF \$3,788.00 PER MONTH.**

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**WHEREAS**, an offer was submitted by Ikon Office Solutions, Inc., to provide the City of San Antonio with a sixty-month lease of a network printer for the Police Department for an estimated cost of \$3,788.00 per month; and

**WHEREAS**, this contract will provide high speed printing equipment production of department forms and publications distributed to the department staff on a regular basis; and

**WHEREAS**, the cost of this lease will include the equipment, maintenance, insurance, up to 300,000 copies per month, with additional copies priced at \$.005 cents each, and all supplies, except paper and staples; and

**WHEREAS**, the cost per month will vary depending on the monthly print volume; and

**WHEREAS**, the printer will be located at the Police Department print shop, which operates out of the headquarters location; and

**WHEREAS**, this purchase meets the requirements under the terms of the State of Texas Cooperative Purchasing Agreement adopted by the City of San Antonio by Resolution No. 91-39-53 on September 12, 1991; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The offer from Ikon Office Solutions, Inc., at an estimated cost of \$3,788.00 per month for 60 months, to provide the City of San Antonio with a network printer for the Police Department is hereby accepted. The City Manager, or her designee, or the Director of the Purchasing and General Services Department are hereby authorized to execute the lease, a copy of which is attached hereto and incorporated herein for all purposes as Attachment A. A copy of the bid tabulation sheet is attached hereto and incorporated herein for all purposes as Attachment B.

**SECTION 2.** Funds in the amount of \$30,304.00 are authorized to be encumbered in Fund 11-000000 (General Fund) in Index Code 259176 entitled "Rental of Facilities" and are made payable to Ikon Office Solutions, Inc. to cover the lease of a network printer for the period of February 1, 2003 through September 30, 2003. Funding for the remaining period of the lease agreement is subject to annual budget appropriations.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This ordinance shall take effect ten days from the date of passage.

**PASSED AND APPROVED** this 23<sup>rd</sup> day of January, 2003.

  
M A Y O R  
EDWARD D. GARZA

ATTEST:   
City Clerk

APPROVED AS TO FORM:   
for City Attorney