

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER: JOEL WILLIAMS

Purpose and Justification of Travel:

TIF TOUR

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.") DALLAS - SOUTHLAKE - COLLEYVILLE - IRVING - ADDISON - FRISCO - STONEBRIDGE RANCH - PLANO - PLUM CREEK

Estimated date of departure from San Antonio: 9/5/03

Estimated date of return to San Antonio: 9/6/03

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: VALUE:

EXCEPTIONS: Official Business only, Dual purpose-Goodwill, Dual purpose-Education, Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$100.00
Travel Advance requested: \$0
Fund, Account & Index Code to be charged: 01-02-01/02-124/600551

Signature of Joel Williams, JOEL WILLIAMS (Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the 21st day of August, 2003

RECEIVED CITY OF SAN ANTONIO CITY CLERK

2003 AUG 15 PM 4: 25

ATTEST: Melinda L. Ledeen CITY CLERK, MAYOR EDWARD D. GARZA