

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

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CITY OF SAN ANTONIO  
CITY CLERK

I hereby request that I be authorized to proceed on ~~Official - City Business~~ to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

Name of Traveler: Christopher "Chip" Haass

**Destination or Itinerary:** (If more than one point, state, "in order listed" or "any order.")

To examine some TIF projects in Ft. Worth, Texas and to meet with the Mayor of Ft. Worth

Estimated date of departure from San Antonio: 12/21/03  
Estimated date of return to San Antonio: 12/21/03

**GRATUITOUS OR NON-CITY FUNDED TRIPS**

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

- EXCEPTIONS:
- Official Business only
  - Dual purpose-Goodwill
  - Dual purpose-Education
  - Dual purpose-City Business

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**Financial Data:**

Estimated cost of travel: \$102.00  
Travel Advance requested: -0-  
Fund, Account & Index Code to be charged: 01-10-01/602524

C. Haass  
Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the 29th day of January, 2004.

[Signature]  
MAYOR

ATTEST: [Signature]  
CITY CLERK

[Handwritten mark]