

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

Richard Perez

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Maxwell Airforce Base - Montgomery, Alabama - 51st Annual National Security Forum

Estimated date of departure from San Antonio: Sunday, May 23, 2004
Estimated date of return to San Antonio: Wednesday, May 26, 2004

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

- EXCEPTIONS:
- Official Business only
 - Dual purpose-Goodwill
 - Dual purpose-Education
 - Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$617.90
Travel Advance requested: \$154.50
Fund, Account & Index Code to be charged: 010401 601245

[Signature]
Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the 6th day of May, 2004.

ATTEST [Signature]
: CITY CLERK

[Signature]
MAYOR

2004 APR 28 AM 8:50

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK