

AN ORDINANCE

99798

APPROVING THE ADMINISTRATIVE SERVICES BUDGET OF THE SAN ANTONIO HOUSING TRUST FOUNDATION, INC. IN THE AMOUNT OF \$359,930.00 FOR STAFFING AND ADMINISTRATION OF THE CITY OF SAN ANTONIO HOUSING TRUST FOR FISCAL YEAR 2004-2005; APPROVING THE PERSONNEL COMPLEMENT AND CONTRACT FOR SERVICES; AND AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH.

\* \* \* \* \*

**WHEREAS**, the City of San Antonio Housing Trust was established by Ordinance No. 67895 passed on September 8, 1988 under a Declaration of Trust to provide affordable housing opportunities for low and moderate income families; and

**WHEREAS**, pursuant to said Declaration of Trust, Article III, Section 3.3.1, as amended by Resolution No. 90-0801 passed on August 15, 1990 and approved by Ordinance No. 72563 passed on November 1, 1990, the San Antonio Housing Trust Foundation, Inc., a Texas nonprofit corporation, is responsible for the administrative support of the operations of the City of San Antonio Housing Trust and Board of Trustees; and

**WHEREAS**, the City under Ordinance No. 98387 passed on October 30, 2003 entered into a contract with the San Antonio Housing Trust Foundation, Inc. which contract expires by its terms on September 30, 2004, to provide for the administration of the City of San Antonio Housing Trust; and

**WHEREAS**, the contract to provide administrative services for the San Antonio Housing Trust is considered for renewal on an annual basis in conjunction with its administrative budget; and

**WHEREAS**, under Ordinance No. 74452 passed on September 26, 1991, the San Antonio Housing Trust Foundation, Inc. was designated and approved in the above-stated contract to be administrative and fiscal agent of the City of San Antonio Housing Trust for the disbursement of awards of Trust assistance to sponsors of affordable housing projects and programs; and

**WHEREAS**, the City contributes towards the cost of the administrative operations of the City of San Antonio Housing Trust performed by the San Antonio Housing Trust Foundation, Inc. from the interest earned by the City on its San Antonio Housing Trust Fund, and the amount of \$224,520.00 is presently available in such fund for distribution to the San Antonio Housing Trust Foundation, Inc. in support of staffing and administration of the City of San Antonio Housing Trust; and

**WHEREAS**, it is the City Council's intention to also approve the administrative services budget of the San Antonio Housing Trust Foundation, Inc.; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO**

**SECTION 1.** The administrative services budget of the San Antonio Housing Trust Foundation, Inc. (SAHTF) in the amount of \$359,930.00 for staffing and administration of the City of San Antonio Housing Trust for fiscal year 2004-2005 is approved. A copy of the administrative services budget of the SAHTF is attached hereto and incorporated herein for all purposes as Attachment I.

**SECTION 2.** The Personnel Complement, attached hereto and incorporated herein for all purposes as Attachment II, is approved.

**SECTION 3.** The City Manager or in her stead, the Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager or the Director of the Neighborhood Action Department is authorized to negotiate and execute a contract with the San Antonio Housing Trust Foundation, Inc. in the amount of \$224,520.00 for the staffing and administration of the City of San Antonio Housing Trust for fiscal year 2004-2005. If a contract, as first reviewed and approved by the City Attorney, is not signed by both parties within sixty (60) days from the effective date of this ordinance, it becomes null and void, and any further signed documents must be considered by the City Council.

**SECTION 4.** The amount of \$224,520.00 is hereby appropriated in the City of San Antonio Housing Trust Fund No. 62-028000, in Index Code 546556, entitled "Admin Expenses: S A Housing Trust", and said amount is hereby authorized to be encumbered and made payable to the San Antonio Housing Trust Foundation, Inc., in support of the staffing and administration of the San Antonio Housing Trust and in accordance with the provisions of the above-referenced contract described in Section 3 hereof.

**SECTION 5.** The Deputy City Manager, Assistant City Managers, Assistants to the City Manager, and the Director of the Neighborhood Action Department are each designated and authorized as representatives of the City Manager for the purpose of the San Antonio Housing Trust and the San Antonio Housing Trust Foundation, Inc. program administration and communication. The City Manager is hereby authorized to designate the Neighborhood Action Department for the monitoring, communication, fiscal compliance and processing of the San Antonio Housing Trust and the San Antonio Housing Trust Foundation, Inc. program implementation and contract compliance.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this ordinance.

**SECTION 7.** The City Manager or in her stead, the Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, or the Director of Neighborhood Action Department are hereby authorized to execute any and all documents in connection with the above transaction.

**SECTION 8.** This ordinance shall become effective on and after October 3, 2004.

PASSED AND APPROVED this 23rd day of September, 2004.



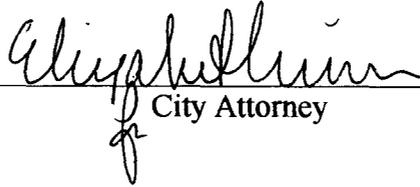
M A Y O R

EDWARD D. GARZA

**ATTEST:**

  
City Clerk

**APPROVED AS TO FORM:**

  
City Attorney

# Agenda Voting Results

**Name:** 41. **99798**

**Date:** 09/24/04

**Time:** 12:43:25 AM

**Vote Type:** Multiple selection

**Description:** 41. An Ordinance approving the administrative services budget of the San Antonio Housing Trust Foundation, Inc. in the amount of \$359,930.00 for staffing and administration of the City of San Antonio Housing Trust for Fiscal Year 2004-2005; approving the personnel complement and contract for services; and authorizing the City Manager, or her designee, to execute all documents in connection therewith. [Presented by David Garza, Director, Neighborhood Action; Jelynn LeBlanc Burley, Assistant City Manager]

**Notes:** Motioned: RICHARD PEREZ    Seconded: RON H. SEGOVIA    Notes:

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
JOEL WILLIAMS	DISTRICT 2		x		
RON H. SEGOVIA	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
ENRIQUE M. BARRERA	DISTRICT 6		x		
JULIAN CASTRO	DISTRICT 7	Not present			
ART A. HALL	DISTRICT 8		x		
CARROLL SCHUBERT	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10	Not present			
MAYOR ED GARZA	MAYOR		x		