

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER: Councilman Williams

Purpose and Justification of Travel:

Meeting with consultants regarding the Tax Increment Reinvestment Zone (TIRZ)

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

HOUSTON, TEXAS

Estimated date of departure from San Antonio: June 17th  
Estimated date of return to San Antonio: June 18th

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

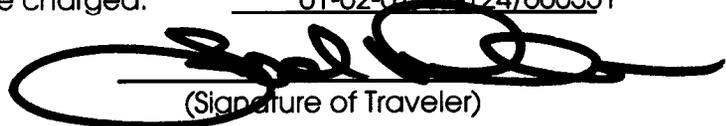
DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

EXCEPTIONS: \_\_\_\_\_ x \_\_\_\_\_ Official Business only  
\_\_\_\_\_ Dual purpose-Goodwill  
\_\_\_\_\_ Dual purpose-Education  
\_\_\_\_\_ Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$300.00  
Travel Advance requested: 00  
Fund, Account & Index Code to be charged: 01-02-01/02-124/600551

  
(Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the 22nd day of July, 2004

  
MAYOR

ATTEST:   
CITY CLERK

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
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