

AN ORDINANCE 100015

AUTHORIZING THE INTERIM CITY MANAGER OR HIS DESIGNEE TO EXECUTE A CONTRACT WITH CONCENTRA HEALTH SERVICES, INC. IN AN ESTIMATED ANNUAL AMOUNT OF \$104,786.00 TO PROVIDE DRUG AND ALCOHOL TESTING FOR PROSPECTIVE NON-UNIFORMED CITY EMPLOYEES AND CITY EMPLOYEES OPERATING COMMERCIAL VEHICLES, FOR A THREE (3) YEAR TERM, BEGINNING JANUARY 1, 2005 AND ENDING DECEMBER 31, 2007 WITH AN OPTION TO EXTEND THE CONTRACT FOR UP TO TWO (2) ONE (1) YEAR EXTENSIONS, SUBJECT TO AND CONTINGENT UPON FUNDING AND APPROVAL BY CITY COUNCIL.

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**WHEREAS**, the City of San Antonio has utilized an independent laboratory since the inception of its alcohol and drug-testing program in January 1995 and has, moreover, conducted alcohol and drug testing of newly hired non-uniformed employees since March 1997; and

**WHEREAS**, the purpose of the alcohol and drug-testing activities is to conform with federal transportation rules, federal drug-free workplace guidelines, and City Administrative Directive 4.3, Alcohol and Controlled Substances Testing; and

**WHEREAS**, the Human Resources Department issued a Request for Proposal (RFP) for Combined Health Benefits, which included a drug testing services module, to which the City received nine (9) responses; and

**WHEREAS**, four (4) finalists were interviewed by a selection committee composed of representatives from various City departments as well as the firefighters' and police officers' unions, civilian employees' associations, and City retirees' association; and

**WHEREAS**, the criteria used during the RFP process included responsiveness to the RFP, proposed service plan, pricing schedule, background and capability, and SBEDA participation; and

**WHEREAS**, as a result of the RFP process, the staff recommends that Concentra Health Services, Inc. be awarded the contracts to provide drug and alcohol testing services; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The Interim City Manager or his designee is hereby authorized to execute a contract with Concentra Health Services, Inc. to provide drug and alcohol testing for prospective non-uniformed City employees and City employees operating commercial vehicles. The contract shall be executed for an initial (3) year term, beginning January 1, 2005, and ending December 31, 2007, and shall each include an option for the City to extend said contract for two (2) additional one (1) year terms subject to funding and approval by City Council. A copy of said contract is attached hereto as Exhibit A. The terms and conditions of said contract are hereby approved.

**SECTION 2.** The amount of \$104,786.00 will be appropriated in Fund 75-006000, Employee Wellness Program, in Fund Center 3614010000, Cost Center 3614010001, G/L Account 5201040 and is to be made payable to Concentra Health Services, Inc.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocation to specific cost centers, G/L account numbers, and fund numbers as necessary to carry out the purpose of this Ordinance.

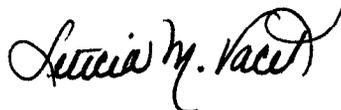
**SECTION 4.** This ordinance shall be effective on and after the tenth day after passage hereof.

PASSED AND APPROVED this 18<sup>th</sup> day of November, 2004.



M A Y O R  
EDWARD D. GARZA

ATTEST:



City Clerk

APPROVED AS TO FORM:

  
City Attorney