

AN ORDINANCE **100658**

AUTHORIZING EXECUTION OF A CONTRACT WITH MAXIMUS, INC. TO PREPARE THE COST ALLOCATION PLANS AND INDIRECT COST RATE PROPOSAL FOR USE IN THE FY 2005-2006 BUDGET PROCESS, FOR AN AMOUNT NOT TO EXCEED \$34,409.00, AND AUTHORIZING UP TO THREE (3) ADDITIONAL SUCCESSIVE ONE YEAR RENEWALS, SUBJECT TO AVAILABLE FUNDING.

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WHEREAS, the City of San Antonio ("City") incurs both direct and indirect costs in the performance of its responsibilities; and

WHEREAS, direct costs are costs that can be specifically or readily identified with a specific cost objective or program; while indirect costs are costs necessary for the effective and efficient operation of City programs, which cannot be directly assigned to one service, such as citywide central services and departmental administrative and support; and

WHEREAS, City annually prepares three central services cost allocation plans:

- the Full-Cost Central Services Cost Allocation Plan, utilized to identify and recover central services costs from non-general fund sources other than grant funded programs and the Aviation Enterprise Fund;
- the Central Services Cost Allocation Plan, utilized to identify and recover central services costs from the Aviation Enterprise Fund; and
- the OMB A-87 Central Services Cost Allocation Plan, utilized to identify and recover central services costs from programs funded by Federal and State funds; and

WHEREAS, City also annually prepares an Indirect Cost Rate Proposal, which is used in recovering indirect costs for each City department through the application of these rates, which are developed in accordance with OMB A-87; and

WHEREAS, City wishes to hire Consultant to develop and prepare the Cost Allocation Plans and Indirect Cost Rate Proposal utilizing the most current completed fiscal year data (FY 2004) for use in preparing the FY 2005-2006 budget, and to conduct training of identified City staff; and

WHEREAS, the City received proposals and best and final cost proposals from MAXIMUS, Inc. and Interactive Voice Applications, Inc., which were reviewed and evaluated by the City's selection committee, consisting of representatives from the Finance Department, Health Department, Aviation Department, the Office of Management and Budget, and the Economic Development Department ("Committee"); and

WHEREAS, the Committee recommends the selection of MAXIMUS, Inc., who scored the highest based on the criteria contained in the Request for Proposal; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. MAXIMUS, Inc. is hereby selected to prepare the cost allocation plans and indirect cost rate proposal, as described in the attached contract, for a fee not to exceed \$34,409.00. The Interim City Manager, his designee, or the Director of the Office of Management and Budget is hereby authorized to execute the contract for said services, a copy of which is attached hereto and incorporated herein as Attachment A. This contract shall commence on April 17, 2005 and terminate on April 16, 2006, and may be renewed and extended for up to three additional, successive one-year renewal periods on the same terms and conditions, subject to funding by the City Council. So long as funding is provided for in the budget, no further City Council action shall be required to effect the renewals, which may be executed by the City Manager, the City Manager's designee, or the Director of the Office of Management and Budget.

SECTION 2. Funds in an amount not to exceed \$34,409.00 will be encumbered in Cost Center 7001990001, General Ledger 5201040, entitled "Fees to Professional Contractors", Fund 11001000, entitled "General Fund" and made payable to MAXIMUS, Inc.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the Interim City Manager or his designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance

SECTION 4. This ordinance shall become effective on April 17, 2005.

PASSED AND APPROVED this 7th day of April, 2005.



M A Y O R
EDWARD D. GARZA

ATTEST:



City Clerk

APPROVED AS TO FORM:



City Attorney

Agenda Voting Results

Name: 23.

Date: 04/07/05

Time: 02:42:46 PM

Vote Type: Multiple selection

Description: An Ordinance authorizing execution of a contract with MAXIMUS, Inc. to prepare the Cost Allocation Plans and Indirect Cost Rate Proposal for use in the FY 2005-2006 budget process, for an amount not to exceed \$34,409.00, and authorizing up to three (3) additional successive one year renewals, subject to available funding. [Presented by Peter Zaroni, Director, Management and Budget; Erik J. Walsh, Assistant to the City Manager]

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
JOEL WILLIAMS	DISTRICT 2		x		
RON H. SEGOVIA	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
ENRIQUE M. BARRERA	DISTRICT 6	Not present			
JULIAN CASTRO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
CARROLL SCHUBERT	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10		x		
MAYOR ED GARZA	MAYOR		x		