

AN ORDINANCE **101881**

SELECTING HALFF ASSOCIATES, INC. TO PROVIDE PROFESSIONAL ENGINEERING AND CONSULTING SERVICES IN CONNECTION WITH THE LAND USE, LAND COVER PROJECT, LOCATED CITYWIDE; AUTHORIZING THE NEGOTIATION AND EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED \$546,800.00; APPROPRIATING FUNDS AND PROVIDING FOR PAYMENT FROM STORM WATER FACILITIES FUNDS.

* * * * *

WHEREAS, professional engineering and consulting services are required to assist the Public Works Department in the development of a database to be used for storm water related water quality and quantity analysis, land use planning and watershed management to provide spatial display of current land cover types within the five major watersheds located within Bexar County; and

WHEREAS, the firm of Halff Associates, Inc., has submitted a proposal to perform the above mentioned services and staff recommends selection of said firm; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal of Halff Associates, Inc., to provide professional engineering and consulting services in connection with the Land Use, Land Cover project is hereby accepted. A copy of the proposal and professional services agreement, in substantial form, are appended hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. The City Manager or her designee is hereby authorized to execute a professional service agreement with Halff Associates, Inc. to carry out the project the subject of this ordinance. The proposed agreement must be executed within 45 days of signing of this Ordinance; otherwise, the agreement must be considered through a subsequent ordinance. Should an agreement be negotiated which substantially varies from the terms of the attached (**Attachment I**), the agreement must be considered through a subsequent ordinance.

SECTION 3. The total amount of \$546,800.00 is hereby authorized to be encumbered from the financial adjustments stated below and made payable to Halff Associates, Inc.

SECTION 4. The following financial adjustments are hereby authorized to effect this Ordinance:

(a) The amount of \$546,800.00 is appropriated in fund 29071000, Storm Water Facilities Fund, GL account 6102100 – Interfund Transfer out entitled Transfer to 23-00484-90-01. The amount of \$546,800.00 is authorized to be transferred to fund 40099000.

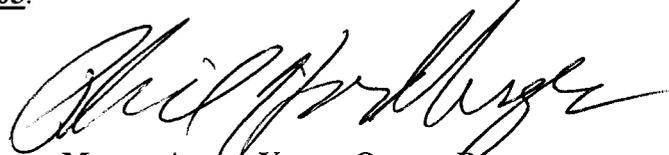
(b) The budget in fund 40099000, Project Definition 23-00484, Land Use Cover Database, shall be revised by increasing WBS element 23-00484-90-01, entitled TRF FR Storm Water Facilities Fund, GL account 6101100 – Interfund Transfer In, by the amount of \$546,800.00.

(c) The amount of \$546,800.00 is appropriated in Fund 40099000, Project Definition 23-00484, Land Use Cover Database, WBS element 23-00484-01-02 and is authorized to be encumbered and made payable to Halff Associates, Inc.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager, or the City Manager's designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance shall be effective on the 25th day of December 2005.

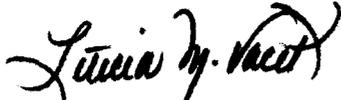
PASSED AND APPROVED this the 15th day of December, 2005.



M A Y O R

PHIL HARDBERGER

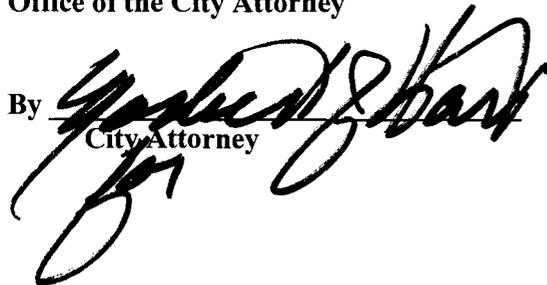
ATTEST



CITY CLERK

APPROVED AS TO FORM
Office of the City Attorney

By



City Attorney

Agenda Voting Results

Name: 35.

Date: 12/15/05

Time: 03:34:49 PM

Vote Type: Multiple selection

Description: An Ordinance selecting Halff Associates, Inc. to provide professional engineering and consulting services in connection with the Land Use, Land Cover project, which is located City-wide; authorizing the negotiation and execution of a professional services agreement in an amount not to exceed \$546,800.00; appropriating funds and providing for payment, from Storm Water Facilities funds. [Presented by Thomas Wendorf, Director, Public Works; Melissa Byrne Vossmer, Assistant City Manager]

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
SHEILA D. MCNEIL	DISTRICT 2		x		
ROLAND GUTIERREZ	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
DELICIA HERRERA	DISTRICT 6		x		
ELENA K. GUAJARDO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
KEVIN A. WOLFF	DISTRICT 9	Not present			
CHIP HAASS	DISTRICT_10		x		
MAYOR PHIL HARDBERGER	MAYOR		x		

CITY COUNCIL AGENDA
ITEM NO 35

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E. Director of Public Works

SUBJECT: Land Use, Land Cover Project

DATE: December 15, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts a proposal, appropriates funds, and authorizes a professional services agreement in the amount of \$546,800 for professional engineering and consulting services payable to Halff Associates, Inc. in connection with the Land Use, Land Cover project, which is located City-wide.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This project consists of developing a land cover and land use database to be used for storm water related water quality and quantity analysis, land use planning, and watershed management. Collected data will provide a spatial display of current land cover types within the five major watersheds located within Bexar County. The database will be configured to allow for use in potential modification of the current storm water user fee billing structure to enable billing of fees based on land cover/land use types and impervious cover instead of the current square footage method. In addition, the detailed data will also be incorporated into the water quality modeling effort for the Bexar Regional Watershed Management Program.

Storm water quality and quantity are extremely important factors in protecting the five major watersheds. The City of San Antonio is federally mandated to regulate storm water quality to protect the public health, safety, and welfare of the community. Under the National Pollutant Discharge Elimination System (NPDES) permit, the City is required to eliminate pollutants normally carried by storm water runoff to the maximum practical extent. The analysis and database that will be created by Halff Associates, Inc. will give the City a better understanding of land use types, impervious cover values, and potential storm water pollution factors. As a result, a determination of where non-point source pollution and potential pollution is occurring will assist staff in identifying possible best management practices (BMPs) to minimize pollution to the maximum practical extent.

The database will also enable the City to perform change analysis in subsequent years to identify new water quality concerns, potential floodplain violations, and to adjust storm water fees based on new impervious cover data and/or the installation of storm water facilities that reduce the impact to the existing water quality and quantity.

At the conclusion of this project, the City will possess a GIS Land Use and Land Cover database compatible with the City and the Bexar Regional Watershed Management Program; a report summarizing the study to include sources and considerations used to develop the land cover and land use database, database structure and attribute descriptions, verification methodology, and recommendations to maintain the database including a process flow chart; a report identifying two fee structure alternatives for City consideration; and a storm water fee database.

This firm was selected following the City's release of a Request for Qualifications to which seven (7) firms responded. The Public Works Architectural and Engineering (A/E) Selection Committee met and discussed the statements of qualifications, as well as their evaluations for each of the submitting firms. After careful consideration, the Committee selected Halff Associates, Inc., which was the number one ranked firm. The Statement of Interest Review Summary is included herein as Attachment 1. Halff Associates, Inc. currently has no active projects with the City, but has had projects with the City in the past.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to evaluate and implement the most effective storm water protection practices.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$546,800 are available from the Storm Water Facilities Fund and are authorized and appropriated payable to Halff Associates, Inc.

COORDINATION

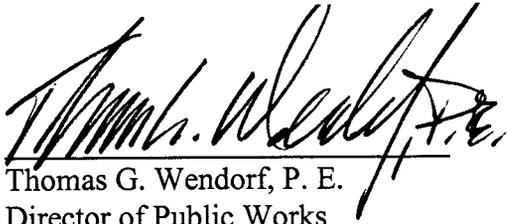
This request for ordinance has been coordinated with the Office of Management and Budget, the Finance Department, the Information Technology Services Department, Bexar County, and the San Antonio River Authority.

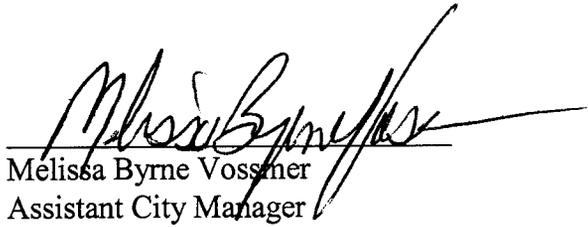
SUPPLEMENTARY COMMENTS

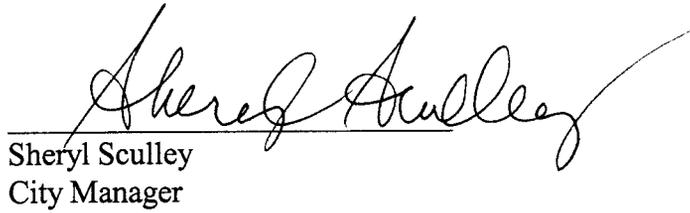
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

ATTACHMENTS

1) Statement of Interest Review Summary


Thomas G. Wendorf, P. E.
Director of Public Works


Melissa Byrne Vossner
Assistant City Manager


Sheryl Sculley
City Manager

**CITY OF SAN ANTONIO - ARCHITECT/ENGINEER REVIEW COMMITTEE
 EVALUATION OF QUALIFICATION STATEMENTS FOR
 LAND COVER & WATER QUALITY ANALYSIS PROJECT
 AUGUST 25, 2005**

Architect/Engineer Candidates	EVALUATOR'S SCORE						SBEDA					TOTAL POINTS (Out of 100)	RANKING
	Rater 1	Rater 2	Rater 3	Rater 4	Rater 5	SUBTOTAL	80.0 Average Panel Score	10 Locally Headquartered Business Enterprise	5 Historically Underutilized Enterprise (HUE)	5 Small Business Economic Development Advocacy Policy Compliance (SBEDA)	20.0 SBEDA TOTAL		
Half Associates	77.0	61.0	71.0	70.0	71.0	350.0	70.00	6.0	2.1	5-G,S,M,W,A	13.10	83.10	1
CH2M Hill	69.0	63.0	73.5	69.0	73.0	347.5	69.50	6.0	2.5	4-G,S,M,W	12.50	82.00	2
HDR	64.0	70.0	63.5	57.0	67.0	321.5	64.30	6.0	0.75	2-G,S	8.75	73.05	3
Lockwood, Andrews & Newman, Inc.	60.0	49.0	56.0	65.0	69.0	299.0	59.80	6.0	0.0	2-G,A	8.00	67.80	4
Pape Dawson Engineers, Inc.	54.0	46.0	50.0	63.0	60.0	273.0	54.60	10.0	0.0	1-G	11.00	65.60	5
Analytical Surveys, Inc.	49.0	31.0	41.0	62.0	47.0	230.0	46.00	10.0	0.0	2-G,S	12.00	58.00	6
Data Transfer Solutions	48.0	45.0	38.0	55.0	53.0	239.0	47.80	0.0	1.6	2-G,W	3.60	51.40	7

NOTE: This form is a local government record and shall be retained in accordance with the provisions of the Local Government Code, Section 201. Evaluators must complete and sign this form, then submit to the Public Works Department/ Contract Services Office for retention.

**CITY OF SAN ANTONIO
Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.*

(1) Identify any individual or business entity that is a **party** to the discretionary contract:

Halff Associates, Inc.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

No subcontractor(s); or

List subcontractors:

Grounds Anderson, LLP

Crespo Consulting Services, Inc.

Agua Consulting, LLP

Adams Environmental, Inc.

McCall & Associates, Inc.

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
Halff Associates PAC	Roger O. Flores	\$100.00	4/19/2005
	Joel Williams	\$100.00	4/19/2005
	Ron Segovia	\$100.00	4/19/2005
	Richard Perez	\$100.00	4/19/2005
	Patti Radle	\$100.00	4/19/2005
	Ray Lopez	\$100.00	4/19/2005
	Art Hall	\$100.00	4/19/2005
	Kevin Wolff	\$250.00	4/19/2005
	Christopher Haas	\$100.00	4/19/2005
	Julian Castro	\$500.00	4/19/2005
	Phil Hardberger	\$500.00	5/31/2005

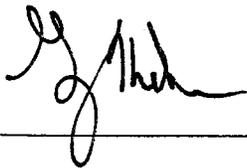
(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: Vice President Company or D/B/A: Halff Associates, Inc.	Date: 7/14/2005
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