

AN ORDINANCE      2006-03-09-0307

**AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH THE FIRM OF BOOZ ALLEN HAMILTON FOR PREPARATION OF AN ENVIRONMENTAL IMPACT STUDY AT THE SAN ANTONIO INTERNATIONAL AIRPORT TO NARROW THE SCOPE OF WORK AND PROVIDE FOR ADDITIONAL PLANNING SERVICES, IN CONNECTION WITH THE COMPLETION OF AN ENVIRONMENTAL ASSESSMENT AND AN ASSOCIATED FAA MANDATED UPDATE TO THE NOISE COMPATIBILITY PROGRAM FOR SAN ANTONIO INTERNATIONAL AIRPORT, FROM PREVIOUSLY APPROPRIATED FUNDS.**

\* \* \* \* \*

**WHEREAS**, the City has in its Five Year Capital Program, certain airfield improvement projects which we predicted on the Federal Aviation Administration's ("FAA") 2003 forecasts for airfield operations at the San Antonio International Airport, indicating that these improvements were required to increase airfield capacity; and

**WHEREAS**, in order to implement these projects an FAA required Environmental Impact Study ("EIS") was begun which include the evaluation of noise impacts; and

**WHEREAS**, the FAA recently published new airfield operations figures forecasting considerably fewer airfield operations than those previously published and rendering certain projects in the plan unnecessary; and

**WHEREAS**, as a result of these required changes in the scope and planning schedule, the EIS (high level) process is no longer required, and the required environmental determination will be conducted under an Environmental Assessment ("EA") (medium level) process, with a corresponding reduction in work effort and cost; and

**WHEREAS**, the revised FAA aircraft operation forecasts, in conjunction with amendments to the Federal Aviation Regulations, Part 150 Noise Compatibility Program, also reduced the noise exposure contours sufficient to require an update to the existing Noise Compatibility Program ("NCP") to address changes in the noise program; and

**WHEREAS**, it is now necessary to approve an amendment narrowing the scope of work under the original Agreement changing from an Environmental Impact Study to an Environmental Assessment, and providing for additional planning services in connection with the completion of an Environmental Assessment and an associated FAA mandated update to the Noise Compatibility Program for San Antonio International Airport; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee is hereby authorized to amend the Professional Services Agreement with Booz, Allen Hamilton, to narrow the scope of work from an Environmental Impact Study provided for in the Original Agreement, to an Environmental Assessment; and to provide for additional planning services in connection with the completion of an Environmental Assessment and the associated FAA mandated update to the Noise Compatibility Program for San Antonio International Airport. A copy of the amendment is attached hereto and incorporated herein by reference for all purposes as ATTACHMENT 1.

**SECTION 2.** This amendment was funded with previously appropriated funds which were previously authorized for payment to Booz, Allen Hamilton, Inc. when a purchase order is issued.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Acting Director of Finance, City of San Antonio. The Acting Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Fund Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance shall become effective on the tenth (10<sup>th</sup>) day of passage.

**PASSED AND APPROVED** this 9<sup>th</sup> day of March 2006.



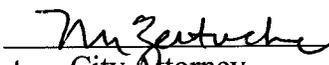
**M A Y O R**

**PHIL HARDBERGER**

**ATTEST:**

  
\_\_\_\_\_  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for City Attorney

# **ATTACHMENT 1**

**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT  
FOR PLANNING SERVICES**

STATE OF TEXAS           §  
  §  
COUNTY OF BEXAR       §

This Amendment To Professional Services Agreement ("Amendment") is entered into by and between the City of San Antonio, a Texas Municipal Corporation (hereinafter referred to as "City") acting by and through its Interim Aviation Director, and BOOZE, ALLEN, HAMILTON, INC. (hereinafter referred to as "Consultant" or "BAH"), both of which may be referred to herein collectively as the "Parties".

**WHEREAS**, In 2003, a Professional Services Agreement in connection with the performance of an Environmental Impact Study ("EIS") for the San Antonio International Airport (hereinafter called the "Original Agreement"), was authorized pursuant to Ordinance No. 98197, dated September 25, 2003, was executed with BAH; and

**WHEREAS**, by subsequent amendments authorized by Ordinance, BAH was approved to provide, and has provided, all necessary professional services in connection with the Phase I of the EIS and portions of Phase II. ;

**WHEREAS**, as a result of changes in Federal Aviation Administration ("FAA") forecasts for airfield operations, the EIS will be converted into an Environmental Assessment, which results in a corresponding reduction in work effort and cost; and

**WHEREAS**, the change in these FAA the airfield operations forecast as well as the noise contours, it is also necessary to make changes the current Noise Compatibility Program ("NCP") to address these changes; and

**WHEREAS**, BAH has submitted a proposal for additional planning services in connection with the change from EIS to EA and update to the NCP; NOW THEREFORE,

In consideration of the terms, covenants, agreements and demises herein contained, and in consideration of other good and valuable consideration, each to the other given, the sufficiency and receipt of which are hereby acknowledged, the Original Agreement by and between the Parties is amended as follows:

1.     **Amended Scope of Work:** The Scope of Work set out in Attachment "A" of the Original Agreement is amended to include those services described in the document attached hereto as Exhibit A:
  
2.     **Revised Fee for Services.** On Attachment "C" of the Original Agreement, an additional Paragraph 1.2 will be added to read as follows:

1.2     The total fee for the Amended Scope of Work as defined by this amendment to Attachment "A" is to be in the amount not to exceed \$35,598.00, and it is agreed and understood that this amount will constitute full compensation to BAH for the work defined in Exhibit A attached hereto. This amount has been approved and appropriated by the San Antonio City Council for expenditure under this contract. Unless and until the City sees fit to make further appropriations, the obligation of the City to the Consultant for a the revised fee for all services in connection with this Amended Scope of Work cannot and will not exceed \$35,598.00 without further amendment to this Agreement.

5. All provisions of the Original Agreement that are not modified by this Amendment remain in full force and effect.

**EXECUTED** and **AGREED** to this the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

**CITY:**  
**CITY OF SAN ANTONIO**

**CONSULTANT:**  
**BOOZ, ALLEN, HAMILTON, INC.**

\_\_\_\_\_  
Sheryl Sculley,  
City Manager

\_\_\_\_\_  
By:  
Its: President  
Federal Tax ID#: \_\_\_\_\_

Approved:

\_\_\_\_\_  
City Attorney



**Scope of Services**

**FAR Part 150 Update and Public Involvement**

**San Antonio International Airport, San Antonio, Texas**

**February 2, 2006**

**Detailed Scope  
Environmental Assessment and Public Hearings**

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## Detailed Scope FAR Part 150 Update and Public Involvement

The following sections outline the Scope of Services and organization required to complete the Federal Aviation Regulations (FAR) Part 150 Update and associated public involvement. Every attempt will be made to utilize as much data and analyses from the Administrative Draft Environmental Impact Statement (Draft EIS) for use in the Environmental Assessment (EA), and subsequently within the FAR Part 150 Update. To avoid a duplication of efforts, those tasks within the Scope of Services for the EA that are directly applicable to the FAR Part 150 Update are *italicized* within this Scope of Services. These tasks will be performed and coordinated by the Consultant Team for the EA, and are not considered as tasks within the FAR Part 150 Update Scope of Services.

### 1.0 Project Management and Mobilization

Booz Allen Hamilton (Booz Allen or BAH) and Barnard Dunkelberg & Company (BDC) will work collaboratively to accomplish the tasks described herein. Key team members for the purpose of this Scope of Services are Booz Allen, Barnard Dunkelberg & Company, and Mestre Greve Associates. For the purposes of this Scope, the FAR Part 150 Project Manager is Ryk Dunkelberg and the FAR Part 150 lead consultant is Barnard Dunkelberg & Co.

The Conceptual Schedule for the following tasks is contained in **Attachment 1** at the end of this Scope of Services.

#### Task 1.1 On-Site Meetings

*Two strategic approach meetings are planned in conjunction with the preparation of the EA; the first to discuss the transition of the EIS to an EA (to be completed under separate scope of services), and the second, a meeting to address incorporating the revised Noise Exposure Maps (NEMs) results from the FAR Part 150 Update into the EA process. These meetings will be scheduled between members of the Federal Aviation Administration's (FAA), EA Project Manager, and the FAR Part 150 Project Manager. It is anticipated that the first meeting will be held at the beginning of the EA process and the second meeting prior to the completion of the FAR Part 150 Update.*

*The purpose of these meetings is to refine the description of actions to be included in the FAR Part 150 Update and concurrent EA documentation, confirm key public issues, coordinate public and agency coordination protocols, and discuss generalized technical approaches. The meetings will also facilitate the sharing of collective experiences in planning situations and enable an understanding of the philosophical approaches of each participant. For cost estimating purposes, it is assumed that one meeting will occur at the FAA's offices in Ft. Worth, TX and one meeting at the Airport in San Antonio, TX.*

*Booz Allen will prepare and submit written meeting summaries of each Strategic Approach Meeting to the FAA and Airport Sponsor. In addition, Booz Allen will prepare presentation materials (as appropriate) to facilitate each meeting.*

#### Task 1.2 Team Collaboration

Effective communications with the FAA Environmental Specialist, the EA Project Manager, and the FAR Part 150 Project Manager are paramount to providing quality directed services in the preparation of the FAR Part 150 Update. *Conference calls between participants will be scheduled regularly by the EA Project Manager.*

If required, the FAR Part 150 Project Manager will prepare a presentation for the San Antonio City Council to be delivered no later than one week prior to the scheduled public hearings. In addition, the FAR Part 150 Project Manager will be available to assist the FAA (one meeting) in addressing questions, as necessary.

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## 2.0 Preparation of FAR Part 150 Update

The Part 150 Consultant Team will prepare a Noise Compatibility Program (NCP) Update to the existing FAR Part 150 study using information prepared as part of the aforementioned EA. To avoid a duplication of efforts, those tasks within the Scope of Services for the EA that are directly applicable to the FAR Part 150 Update are *italicized* within this Scope of Services. These tasks will be performed and coordinated by the EA Consultant Team, and are not considered as tasks for the FAR Part 150 Update's Scope of Services. However, these tasks will be required to complete the FAR Part 150 Update.

### Task 2.1 Develop Forecasts of Aviation Activity

*Existing forecasts of aviation demand vary from the revised 2003 TAFs, more so for the FAR Part 150 forecasts prepared in November 2001. Because of the continued uncertainty in forecasting following significant national events affecting aviation, forecasts will be reevaluated with special emphasis on the FAA's latest TAF (anticipated release in February 2006). The fleet mix developed for the Administrative Draft EIS will be applied for analyses in the EA; the fleet mix reflects existing operations, GA trends in San Antonio, and the consideration of KellyUSA and Stinson airports. The forecasts will be prepared for FAA approval. The approved forecasts will be provided by the EA Project Manager to the FAR Part 150 Project Manager for incorporation and analysis into the FAR Part 150 Update.*

*It is anticipated that the latest TAFs prepared by the FAA will provide focus beyond previous forecasts used at the Airport. It is understood that the Consultant will use the projected operations levels contained within the 2005 TAF for future operational levels at the Airport. Differences between the forecasts will be identified and explained in a working memorandum (prepared by the EA Consultant) which will be used in documenting the project purpose and need and application in the FAR Part 150 Update.*

*For the FAR Part 150 Update, the existing NEMs will be based on calendar year 2005 operations and fleet mix; the future NEMs will depict calendar year 2010 forecasted operations and fleet mix. The forecasts prepared for the Draft EA will be fully incorporated into the FAR Part 150 Update. The EA Project Manager will coordinate receipt of the forecast analysis to the FAR Part 150 Project Manager.*

### Task 2.2 Inventory

*Development or runway utilization, flight track utilization, and existing physical infrastructure at the Airport is expected to be fully consistent with data inventoried during the development of the Administrative Draft EIS. The inventory prepared for the Draft EA will be fully incorporated into the FAR Part 150 Update. The EA Project Manager will coordinate receipt of the inventory analysis to the FAR Part 150 Project Manager.*

### Task 2.3 Existing Noise

*Day/Night Noise Level (DNL) noise exposure contours for calendar year 2005 from the Draft EA will be applied in the FAR Part 150 Update. The existing flight schedule developed for the Draft EA will be provided to the FAR Part 150 Project Manager for incorporation into the FAR Part 150 Update.*

*The following existing conditions for aircraft noise analyses will be considered:*

- (a) *Noise contours showing DNL of 65 dBA, 70 dBA, and 75 dBA (or others if requested) using the latest version of the FAA's Integrated Noise Model (INM); and*

- (b) *Grid point analysis showing DNL, single exposure levels (SEL), and time above 65 dBA, 75 dBA, 85 dBA, 95 dBA, and 100 dBA, as appropriate, at all noise sensitive non-residential facilities [including Department of Transportation (DOT) Section 4(f) properties, schools, libraries, nursing homes, etc.], and in a grid consisting of a pattern of 1,000 ft increments within the DNL 60 DNL and greater noise exposure contour, and only be used to determine if a 1.5 or 3.0 DNL increase at a sensitive noise receptor exists. The EA Consultant will coordinate with Airport staff to identify up to 10 additional sites of sensitivity in the airport environs.*

*The noise analysis prepared for the Draft EA will be fully incorporated into the FAR Part 150 Update. The EA Project Manager will coordinate receipt of the noise analysis to the FAR Part 150 Project Manager.*

#### **Task 2.4 Existing Land Use**

*This task will involve the identification and description of cultural resources potentially affected by land acquisition, project development, and/or aircraft noise for the proposed action(s). The Draft EA will identify and illustrate the existing generalized land uses in the area; future land use plans will be reviewed to prepare a future land use map. Sensitive noise receptors, such as schools, hospitals, libraries, historical sites (Federal, State, and sites of local historical significance), parks/wildlife refuges, and museums, will be identified. A discussion of land use and zoning policies will be in the Draft EA and an overview of local government agencies with jurisdiction within the study area will be provided. All notable (i.e., large scale) planned development within the vicinity of the Airport will be identified, including planned roadway, rail, housing, recreational, and commercial/industrial proposals.*

*The Draft EA will use the updated Geographic Information Systems (GIS) database prepared for use with the Airport's Land Use Study to the extent practicable for this analysis. In order to assist in the assessment of noise impacts on individuals, the Draft EA will use a demographic database including the incorporation of aerial photography, census data, and demographic characteristics within areas of potential impact.*

*The land use analysis prepared for the Draft EA will be fully incorporated into the FAR Part 150 Update. The EA Project Manager will coordinate receipt of the land use analysis to the FAR Part 150 Project Manager.*

#### **Task 2.5 Consultation**

*This task will involve preparation of public involvement materials, responding to public and shareholder comments, and adoption of FAR Part 150 process record.*

#### **Task 2.6 Recommendation**

*This task will reference the Alternatives chapter of the existing FAR Part 150 Study; however, the FAR Part 150 Update will not include a complete update of that chapter.*

### 3.0 Documentation

#### Task 3.1 Draft Part 150 Report Preparation

The Part 150 Consultant will prepare a Noise Compatibility Program (NCP) Update to the existing FAR Part 150 study using information prepared as part of the Draft EA. The existing NEMs will be based on calendar year 2005 operations and fleet mix; the future NEMs will depict calendar year 2010 forecasted operations and fleet mix. The NCP Update will incorporate the aforementioned tasks: Forecast (Task 2.1), Inventory (Task 2.2), Noise Analysis (Task 2.3), Land Use Analysis (Task 2.4), Consultation (Task 2.5), and an amended Recommendation chapter (Task 2.6).

The Part 150 Consultant will have a contact person working directly with FAA staff to verify that revisions are made appropriately. Revisions will be highlighted (bold type, shaded, underlined, etc.) for ease in identifying changes since the previous review. The FAR Part 150 Update will be prepared in Microsoft Word 2003 or subsequent revisions and converted to Adobe Acrobat for public distribution. All metadata containing information regarding the creation, preparation, distribution, review, or revision of the document will be removed from any electronic version of the documents prior to distribution.

#### Task 3.1.1 Document Assembly, Final Editing, and Team Review

All working papers and draft sections from Task 2.0 will be collected and assembled. An administrative (review) Draft FAR Part 150 report will be prepared under this task. The Draft Part 150 report will contain both existing and future NEMs; large scale NEMs will be prepared for acceptance and publication in the Federal Register. The NCP and NEM checklist will be prepared and bound in the Draft Part 150 report. Ten (10) copies of the draft report will be distributed to the FAA for purposes of review and editing, prior to the preparation of the public document. Following incorporation of the first round of comments, final editing, and formatting will be completed.

#### Task 3.1.2 Draft Part 150 Report Preparation and Distribution

The Part 150 Consultant will be responsible for the initial distribution of the Draft FAR Part 150 report and for local notification of the document's availability. It is anticipated that 10 copies will be required for the initial distribution, including the requisite agencies. A local printing shop may be provided with a camera-ready copy for area residents to copy and purchase all or portions of the document. Ten (10) additional copies of the report will be printed and held by the Part 150 Consultant for distribution to additional parties which may be designated by FAA following the main distribution. Additional copies will be printed and charged on a per copy basis. In accordance with the Memorandum of Understanding between the FAA and the city of San Antonio, the Part 150 Consultant shall be responsible for all costs associated with the printing, publication, and distribution of the Draft FAR Part 150 Update.

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## 4.0 Public Involvement and Public Hearings

*An effective public involvement program during the environmental process enhances the probability that the study will receive political acceptance. Furthermore, effective public involvement establishes the FAA's and Consultant Team's credibility for producing a document exhibiting technical accuracy, unbiased analyses, and social awareness. Thus, rumors can be laid to rest, the public receives the actual facts, and any public tension and hostility towards the project is lessened. As deemed by Federal regulations, public involvement is a necessary step in the environmental process. By providing a proactive approach to public outreach, public participation in the environmental process can be maximized and negative publicity minimized.*

### Task 4.1 Maintenance of Stakeholder Database

*The distribution list previously developed with the Administrative Draft EIS by the FAA and the EA Consultant during the EIS scoping process will be reviewed in consultation with the FAA. The existing stakeholder database used for the Draft EA will be used for the FAR Part 150 Update.*

To allow the public to review the Draft FAR Part 150 Update, appropriate repositories, such as libraries, the Airport, other facilities with public access, and the City Hall, will be identified and incorporated into the database. The Part 150 Consultant will be responsible for all postage and overnight delivery expenses related to the FAR Part 150 Update.

### Task 4.2 Early Public Notification

The Public Involvement Program established for the Draft EA will be used to assist with disseminating information about the FAR Part 150 Update.

#### Task 4.2.1 Preparation of Letter of Explanation Announcing EA and Part 150 Update

*A letter of explanation will be prepared to inform the public that the Draft EIS is no longer being processed. The letter will provide a synopsis of the FAA's decision to prepare the EA. In addition, it will provide information regarding the proposed actions, the Draft EA schedule, and the FAR Part 150 Update. The letter will also include a public involvement focus describing what the FAA is doing above and beyond such requirements, particularly in conjunction with the FAR Part 150 Update.*

*The EA Consultant will prepare the letter on FAA letterhead stationary and will reproduce enough copies to send to stakeholders in the existing database. The Consultant will provide draft content to the FAA for review and comment prior to the distribution of the letter of explanation.*

#### Task 4.2.2 Disseminate EA/Part 150 letter to Stakeholders

*The newsletter announcing the EA and FAR Part 150 Update decision will be disseminated to all stakeholders who were identified during the Draft EIS process including those who attended the Phase 1 scoping meetings, submitted a comment, or requested information. This contact information is housed in the stakeholder database that will be maintained by the EA Consultant.*

#### Task 4.2.3 Hold Public Involvement Meeting

*The EA Consultant will schedule the public involvement meeting. The meeting will be held at one location to inform the community of the decision by the FAA to prepare an EA instead of continuing with the Draft EIS. The meeting will be held in conjunction with the FAR Part 150 Update meetings, but the content will be presented separately to avoid confusion. During the public involvement meeting for the EA, the Consultant will discuss the changes in the proposed actions, anticipated*

*impacts (based on the contents of the Administrative Draft EIS), preparation of a concurrent FAR Part 150 Update, and the next steps of the EA process.*

**Task 4.3 Opportunity or Notification for Public Hearings**

The Part 150 Update public hearing will be held in conjunction with the Draft EA hearing, but will be conducted separately. *The EA Consultant will be responsible for coordination of all public hearing notifications.*

**Task 4.4 Prepare and Distribute EA/Part 150 Brochure for Public Hearing**

As described earlier in Task 4.2, reasonable steps will be made to provide meaningful access of the project documents and meeting logistics to all San Antonio residents.

**Task 4.4.1 Preparation of EA/Part 150 Brochure**

This brochure will be provided to stakeholders and will serve as notification of the Draft EA and Part 150 Update public hearings. The brochure will provide a short synopsis of the both the EA and FAR Part 150 process and results to date, including the existing and future NEMs and the amended Recommendation; annotate the start and end dates of the public comment period for both documents; outline aspects of the EA, such as the project alternatives in laymen's terms; and devote a section on the public involvement requirements, specifically on what FAA is doing above and beyond such requirements for the EA.

*The EA Consultant will prepare the brochure utilizing the established key messages and branding. The Consultant will write (in coordination with Part 150 Project Manager), edit, design, and reproduce 1,000 copies. The EA Consultant will develop, through direct coordination with FAA, the overall visual design and layout best suited to convey the intended message. The EA Consultant will determine the size, type, and location of illustrations/graphics/photos to obtain the best page utilization and visual balance, including the use of typography types and size, and of color.*

**Task 4.4.2 Disseminate EA/Part 150 Brochure**

This brochure will be disseminated to all stakeholders that were identified during previous environmental processing, attended previous scoping meetings, submitted a comment, or previously requested information for the Administration Draft EIS, the Draft EA, and/or the FAR Part 150 Update. The contact information will be housed in the stakeholder database maintained by the EA Consultant. *The EA Consultant will be responsible for all postage of this joint newsletter.*

**Task 4.5 Notice of Availability**

*The notice of availability opens the 30-day public comment period on the Draft EA/Part 150 Update. The EA Consultant will place the documents in the identified repositories (public facilities) for public review prior to the publication of the Notice. In addition, the EA Consultant will provide support for the circulation of the Draft EA/Part 150 Update to agencies outside of the FAA when an action involves resources protected by special purpose laws or administrative directives. A draft announcement letter will be provided for FAA approval and disseminated with a copy of the Draft EA (electronically on CD-ROM) to each agency, as directed by the FAA.*

**Task 4.6 Hold Public Meeting/Hearing, One Location**

*The public hearing provide the FAA the opportunity to solicit public participation and allow the general public and key stakeholders a chance to review the Draft EA and the FAR Part 150 Update documents and to provide comments. The EA public meeting will be held in conjunction with the FAR Part 150 Update hearing, but will be conducted separately to avoid confusion.*

*The EA Consultant will assist the FAA in hosting the public meeting/hearing. The following activities comprise the logistical preparation, development of marketing materials, and on-site support that will be provided by the Consultant:*

- *Establish location and meeting layout;*
- *Define audiovisual requirements and contract equipment;*
- *Identify and secure hearing officer;*
- *Identify and secure court reporters;*
- *Prepare informational materials;*
- *Develop meeting materials;*
- *Capture performance metrics;*
- *Annotate outreach activities in database; and*
- *Place notices and announcements in the local newspapers (if required).*

The Part 150 Consultant will be responsible for preparing informational materials (e.g., large scale NEMs) and meeting presentations for the public hearings as they relate to the FAR Part 150 Update.

## **5.0 Close Comment Period, Address Comments, and Prepare Final Part 150 Report**

The Part 150 Project Manager will assist the FAA in preparing responses received on the FAR Part 150 Update report.

### **Task 5.1 Respond to Comments**

In consultation with the FAA, the FAR Part 150 Project Manager will compile and categorize the comments received. The FAR Part 150 Project Manager will assist the FAA and the Airport Sponsor in consolidating comments and developing responses.

The Part 150 Project Manager will review the transcripts from the public hearings and written comments submitted during the comment period. A database format will be used and will include the comments submitted with a corresponding index for assigning responses. The Part 150 Project Manager will compile a comprehensive comment summary from the FAA, Airport Sponsor, and Part 150 Consultant Team for review. Recommended analyses or responses to the comments will be provided to the FAA in order to prepare the final FAR Part 150 Update.

### **Task 5.2 Final FAR Part 150 Update**

Based on the recommendations in Tasks 5.1 the Part 150 Project Manager will prepare the draft Final FAR Part 150 Update for the FAA's review and concurrence. The responsible FAA Approving Official will subsequently prepare and sign the Record of Approval.

The Part 150 Consultant will be responsible for the reproduction and costs associated with the distribution of the Final FAR Part 150 Update. It is anticipated that 25 copies of the Final Part 150 Update report will be required.

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## **6.0 Special Considerations/Extra Services**

The Part 150 Consultant has extensive experience with the preparation of FAR Part 150 studies. Our experience demonstrates that the success of the study and our ability to deliver work products on time and within budget is critically dependent upon variables beyond our control. Examples include, but are not limited to: accuracy and availability of data from previous studies; accuracy and availability of data from the Airport Sponsor and/or FAA files; and the number of required reviews for draft work products. In addition, findings from work completed in early stages of the study can require unforeseen levels of additional work and specialized studies during later phases based upon analytical desires of individual agencies.

Issues of the nature described above constitute extra services above those considered by this Scope of Services and associated cost proposal. As we progress with the study, it will be incumbent on the Part 150 Consultant to bring to the FAA's attention, in a timely fashion, any unforeseen difficulties identified and to negotiate appropriate additional project scope and compensation.

**Attachment 1 –Schedule**

<u>Event</u>	<u>Target Date</u>
1. San Antonio City Council Meeting .....	February 23, 2006
2. FAA Issues Categorical Exclusion on Taxiway "R" Extension.....	February 28, 2006
3. Notice to Proceed.....	March 1, 2006
4. Letter of Explanation Mailed to Stakeholders .....	March 1, 2006
5. Public Involvement Meeting.....	March 22 or April 5, 2006
6. Forecasts of Aviation Demand to FAA for Approval.....	March 31, 2006
7. Existing Noise .....	April 14, 2006
8. Future Noise Scenarios.....	May 31, 2006
9. Draft Wetland Mitigation Plan Approved by USACE .....	May 31, 2006
10. Send Agency Letters .....	May 31, 2006
11. Draft Noise Compatibility Program .....	June 15, 2006
12. Receipt of Agency Letters on Environmental Assessment.....	July 3, 2006
13. Draft Noise Exposure Maps.....	July 3, 2006
14. Preliminary Draft Environmental Assessment to FAA for Review .....	July 14, 2006
15. Preliminary Draft FAR Part 150 to FAA for Review.....	August 1, 2006
16. Notice of Availability (if applicable) .....	August 11, 2006
17. Draft Environmental Assessment/FAR Part 150 Brochure to Public .....	August 11, 2006
18. Draft Environmental Assessment Available to Public.....	August 11, 2006
19. Draft FAR 150 Available to Public .....	August 11, 2006
20. Public Hearing .....	Week of September 11 or 18, 2006
21. Receipt of Comments .....	September 29, 2006
22. Final Environmental Assessment .....	October 18, 2006
23. Final FAR Part 150 to FAA.....	October 18, 2006
24. FAA Finding on EA.....	October 25, 2006