

AN ORDINANCE 2006-06-01-0634

APPROVING A TOTAL OF \$48,027.26, TO INCLUDE A \$19,800.00 PAYMENT UNDER AN EXISTING "AS NEEDED" ARCHITECTURAL SERVICES CONTRACT WITH DEBRA J. DOCKERY, ARCHITECT, P.C., FOR DESIGN AND CONSTRUCTION DOCUMENTS AND INSPECTION OF THE IN-HOUSE CONSTRUCTION OF THE \$267,818.00 LINCOLN COMMUNITY CENTER ROOF REPLACEMENT PROJECT LOCATED IN DISTRICT 2; AND APPROPRIATING FUNDS FROM U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) 108 LOAN PROGRAM FUNDS.

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WHEREAS, the City Council has approved the use of U.S. Department of Housing and Urban Development ("HUD") 108 Loan Program funds for the Lincoln Community Center Roof Replacement Project (the "Project") located in District 2; and

WHEREAS, by Ordinance No. 101829, passed and approved on December 15, 2005, the City Council authorized an on-call professional services agreement with Debra J. Dockery, Architect, P.C. for architectural services; and

WHEREAS, in connection with said Project, there is a need for Debra J. Dockery, Architect, P.C., an architectural firm, to provide architectural services to include the development of design and construction inspection documents; and

WHEREAS, it is the City Council's intention to authorize the appropriation and allocation of HUD 108 Loan Program funds for the Project and for payment of architectural services provided by Debra J. Dockery, Architect, P.C.; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The appropriation and allocation of U.S. Department of Housing and Urban Development ("HUD") 108 Loan Program funds in the amount of \$48,027.26 in connection with the Lincoln Community Center Roof Replacement Project is hereby approved.

SECTION 2. The sum of \$19,800.00 is hereby authorized to be paid to Debra J. Dockery, Architect, P.C. for the development of design and construction inspection documents in connection with the in-house construction of the Lincoln Community Center Roof Replacement Project in accordance with the on-call professional services agreement authorized in Ordinance No. 101829, passed and approved December 15, 2005.

SECTION 3. Fund Number 27040000 entitled "Department HUD 108 Capital Program" and Internal Order 131000001292 entitled "HUD 108 Capital Improvement Program," are hereby designated for use in the accounting for the fiscal transaction of this Project. The Fiscal Impact sheet set out in Attachment I is hereby approved and adopted for entry in the City Books.

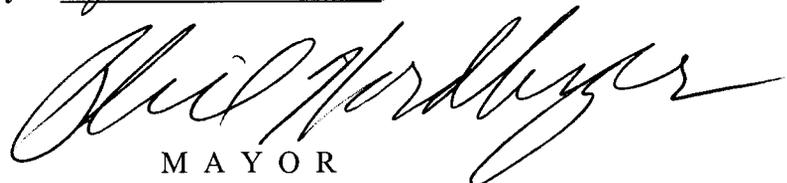
SECTION 4. The sum of \$48,027.26 is hereby appropriated in the above designated fund and will be transferred from Fund Number 27040000, GL Account #6102100 entitled "Interfund Transfer Out" to Fund Number 11001000 entitled "General Fund," GL Account #6101100 entitled "Interfund Transfers In" to WBS Element 26-00073-90-01 and will be allocated as follows:

WBS No.	WBS Name	G/L No.	G/L Nname	Appropriation
26-00073-01-19-01	Consultant Fees	5201100	Architectural Fees	\$19,800.00
26-00073-01-19-02	Consultant Contingency	5201100	Architectural Fees	\$1,980.00
26-00073-01-10	Printing & Bid Advertising	5201040	Fees to Prof. Cont.	\$2,500.00
26-00073-01-19-03	Mandatory Project Fees	5201140	Construction Cost	\$5,000.00
26-00073-06-01-01	Capital Project Admin. Charges	5203020	Admin. Charge	\$18,747.26
TOTALS				\$48,027.26

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, SAP GL Account Numbers as necessary to carry out the purpose of this Ordinance.

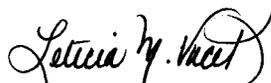
SECTION 6. This Ordinance shall become effective on and after the 11th day of June, 2006.

PASSED AND APPROVED this 1st day of June, 2006.



M A Y O R
PHIL HARDBERGER

ATTEST:



City Clerk

APPROVED AS TO FORM: Hollis Young
for City Attorney

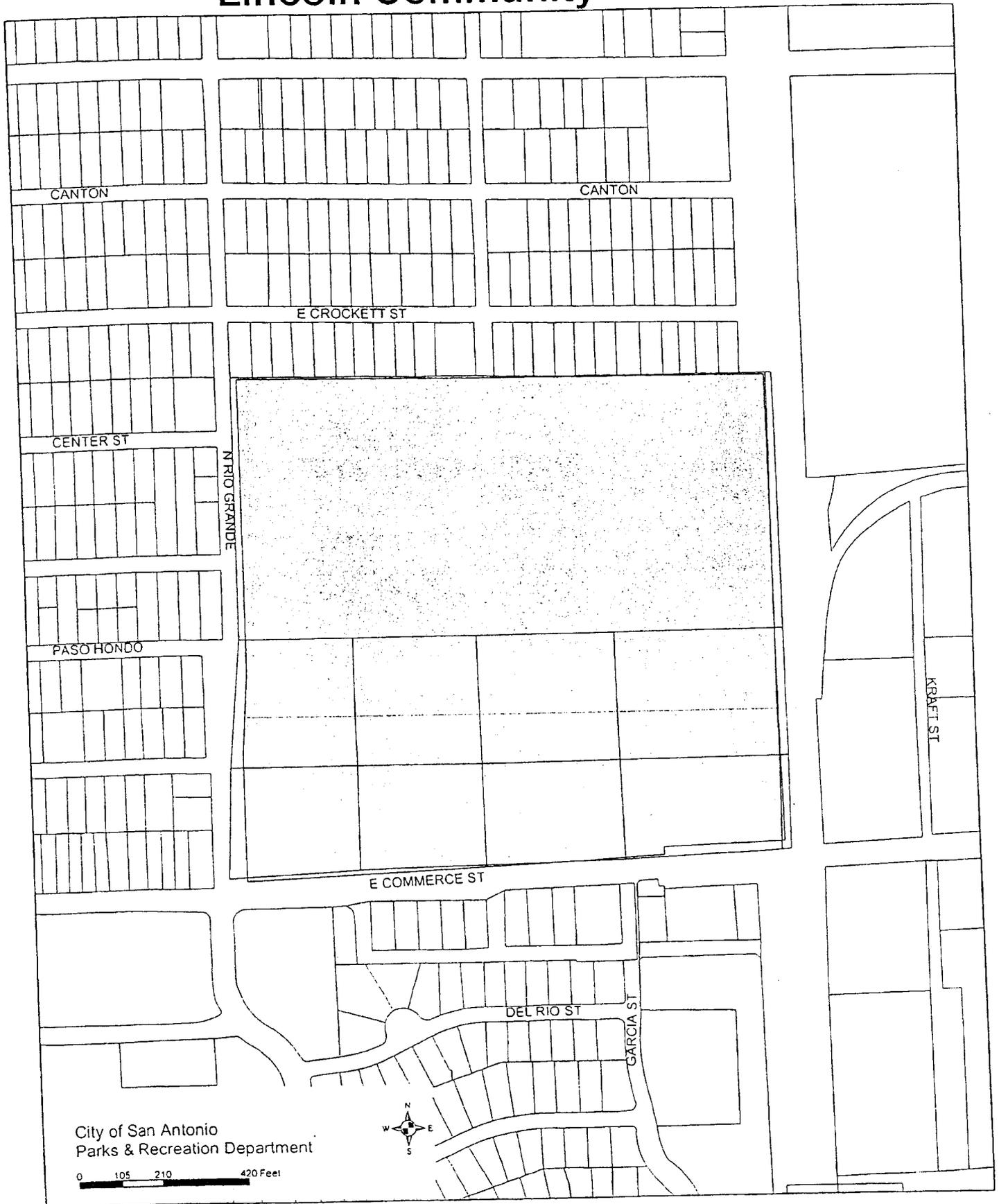
Site Map

Lincoln Community Center



City of San Antonio
Parks and Recreation Department

Site Map Lincoln Community Center



Lincoln Community Center Roof Replacement Project
26-00073

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
REVENUES:			
HUD 108 CDBG Funds (\$267,818.00)	\$0.00	\$48,027.26	\$48,027.26
Total:	\$0.00	\$48,027.26	\$48,027.26
<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
EXPENDITURES:			
26-00073-01-19-01 Architectural Fees	\$0.00	\$19,800.00	\$19,800.00
26-00073-01-19-02 Architectural Contingency	\$0.00	\$1,980.00	\$1,980.00
26-00073-01-19-03 Mandatory Project Fees	\$0.00	\$5,000.00	\$5,000.00
26-00073-01-10 Bid Advertising/Printing	\$0.00	\$2,500.00	\$2,500.00
26-00073-06-01-01 Administrative Fees	\$0.00	\$18,747.26	\$18,747.26
Total:	\$0.00	\$48,027.26	\$48,027.26

LINCOLN COMMUNITY CENTER ROOFING REPLACEMENT AND REPAIRS, SAPAR

CITY OF SAN ANTONIO
Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

ATTACHMENT
ITEM # 7

(1) Identify any individual or business entity¹ that is a party to the discretionary contract:

Debra J. Dockery, Architect, P. C.

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1):

No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

No subcontractor(s); or

List subcontractors:
Alpha Consulting Engineers, Structural
Alderson & Associates, Inc. Consulting Engineers, MEP

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions
 List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals
 Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: President Company or D/B/A: Debra J. Dockery, Architect, P. C.	Date: May 26, 2006
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

Lincoln Community Center Roof Replacement Project
26-00073

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Agenda item # 7

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager
FROM: Malcolm Matthews, Director, Parks and Recreation Department
SUBJECT: Lincoln Community Center Roof Replacement Project
DATE: June 1, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes payment to Debra J. Dockery, Architect, P.C., a WBE/SBE firm, in the amount of \$19,800.00 for "as needed" architectural services, passed and approved on December 15, 2005 by Ordinance No. 101829, in connection with the Lincoln Community Center Roof Replacement Project in City Council District 2; authorizes \$1,980.00 for architectural contingency fees, \$2,500.00 for bid advertising and printing fees, \$5,000.00 for mandatory project fees, and \$18,747.26 for administrative fees; appropriates \$48,027.26 from HUD 108 Loan Program funds; and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

HUD 108 Loan Program funds were approved in the FY 2006-2011 adopted annual budget for the Lincoln Park Community Center Roof Replacement Project. The project will provide for the development of design and construction documents for the roof replacement and repairs.

Design and construction inspection documents for this project will be prepared by Debra J. Dockery, Architect, P.C. The consultant is one of three on-call professional architecture firms selected through Ordinance No. 101829 on December 15, 2005. Debra J. Dockery, Architect, P.C. has not worked on any other on-call projects under this contract.

It is anticipated that the design phase will begin in June 2006 and will be completed in October 2006. The construction of this project, to be completed by in-house parks crews, will begin December 2006 and be completed March 2007.

POLICY ANALYSIS

The consultant was chosen in accordance with all of the City's consultant selection procedures and approved by Ordinance No. 101829 on December 15, 2005.

FISCAL IMPACT

Funds of \$267,818.00 from HUD 108 Loan Program funds have been approved for this Project. This ordinance will allocate \$19,800.00 for architectural fees, \$1,980.00 for architectural contingency fees, \$2,500.00 for bid advertising and printing fees, \$5,000.00 for mandatory project fees, and \$18,747.26 for administrative fees.

COORDINATION

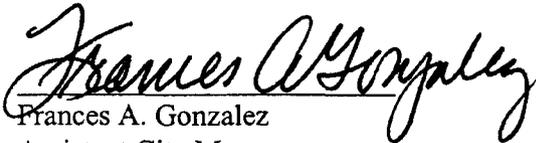
This action has been coordinated with the Consultant Selection Committee, Public Works Department, Housing and Community Development Department, Finance Department, and Office of Management and Budget.

SUPPLEMENTARY COMMENTS

A Discretionary Contract Disclosure Form is attached.

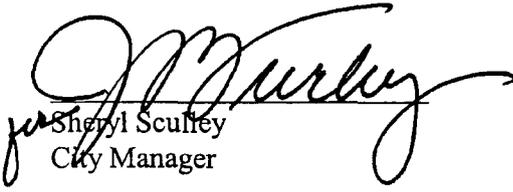


Malcolm Matthews
Director of Parks and Recreation



Frances A. Gonzalez
Assistant City Manager

Approved for Council Consideration:



Sheryl Sculley
City Manager

Site Map

Lincoln Community Center



Lincoln Community Center

City of San Antonio
Parks and Recreation Department



Site Map

Lincoln Community Center



City of San Antonio
Parks & Recreation Department

0 105 210 420 Feet

Lincoln Community Center Roof Replacement Project
26-00073

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<p>DO NOT TYPE IN THIS SPACE</p> <p>Approved: _____ Finance: _____ Legal: _____ Shryve Sja _____</p>	<p>CITY OF SAN ANTONIO</p> <p>Request For Ordinance/Resolution</p>	<p>Person: <input type="checkbox"/> Individual <input type="checkbox"/></p> <p>Item No. _____</p> <p>Ord. No. _____</p>
<p>Date: May 15, 2006</p>	<p>Department: Parks and Recreation</p>	<p>Contact Person/Phone #: Laura Raffaniello 207-6003</p>
<p>Date Council Consideration Requested: June 1, 2006</p>	<p>Deadline for Action: ASAP</p>	<p>Dept. Head Signature: </p>
<p>SUMMARY OF ORDINANCE</p>		
<p>An Ordinance authorizing a total project amount of \$48,027.26, to include \$19,800.00 payment under an existing as needed architectural services contract with Debra J. Dockery, P.C. (WBE/SBE), for the design and construction inspection in connection with the in-house construction of the Lincoln Community Center Roof Replacement Project located in District 2; and appropriating funds from U. S. Department of Housing and Urban Development (HUD) 108 Loan Program funds. [Presented by Malcolm Matthews, Director, Parks and Recreation; Frances A. Gonzalez, Assistant City Manager]</p>		
<p>Council Memorandum Must be Attached To Original</p>		
<p>Other Depts., Boards, Committees Involved (please specify): Consultant Selection Committee, Housing and Community Development Department, Public Works Department, Finance Department, and Office of Management and Budget.</p>		
<p>Contract signed by other party Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		
<p>FISCAL DATA (If Applicable)</p>		
<p>Amount Expended \$48,027.26</p>		<p>Funds/Staffing Budgeted Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Fund: 27040000</p>	<p>SAP GL Account 6102100</p>	
<p>*Cost Center WBS 26-00073-01-19-01 - \$19,800.00 WBS 26-00073-01-19-02 - \$1,980.00 WBS 26-00073-01-19-03 - \$5,000.00 WBS 26-00073-01-10 - \$2,500.00 WBS 26-00073-06-01-01 - \$18,747.26</p>		<p>Impact on future O & M: None</p> <p>If positions added, specify Class and Job No.</p>
<p>(Capital Proj.)</p>		
<p>*Internal Order No. *(Fill out only the field that is appropriate to your council action.)</p>		
<p>Comments:</p>		<p style="font-size: 2em; text-align: center;">27040000 DONE</p> <p>Please submit 3 copies with your original</p> <p style="text-align: right;"><i>Matthews</i></p>