



COSA Bike Reservations

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## Employee Bike Share Pilot Program

### Step 1 of 7: Read This!

**Bike Reservation Introduction and Instructions** 12/23/2009 9:59 AM  
by Denise Brockett

Next time you have to run to a meeting, grab a bite to eat, or simply get some fresh air on a break, consider borrowing a bicycle and pedaling to your destination! Think about it this way: you can get fit, save gas, money, and improve air quality...

### Step 2 of 7: Submit Participation Waiver - 1st Time Only!

- Submit Participation Waiver

### Step 3 of 7: Bike Availability.

Bike Name	Location Label	In-Service	Site Contact	Email Address
Bike 1 at 114 W. Commerce St.	Municipal Plaza	Yes	Greg.Odom@sanantonio.gov	
Bike 2 at 114 W. Commerce St.	Municipal Plaza	Yes	Greg.Odom@sanantonio.gov	
Bike 1 at 1901 S. Alamo	One-Stop	Yes	Jason.Brichta@sanantonio.gov	
Bike 2 at 1901 S. Alamo	One-Stop	Yes	Jason.Brichta@sanantonio.gov	
Bike 1 at 223 S. Cherry	Traffic Operations	Yes	Maria.Valero@sanantonio.gov	
Bike 1 at 515 S. Frio	ITSD	Yes	Paula.Figueroa@sanantonio.gov	
Bike 2 at 515 S. Frio	ITSD	Yes	Paula.Figueroa@sanantonio.gov	

### Step 4 of 7: Reserve a Bike. Click Bike Name below.

- URL
- 114 W. Commerce St. Bike 1
  - 114 W. Commerce St. Bike 2
  - 1901 S. Alamo Bike 1
  - 1901 S. Alamo Bike 2
  - 223 S. Cherry Bike 1
  - 515 S. Frio Bike 1
  - 515 S. Frio Bike 2
  - All Bike Reservations

### Step 5 of 7: Request Bike Lock Information from SPOC

- Request Lock Information from SPOC

### Step 6 of 7: Return bike to its original location and return key to lock box.

### Step 7 of 7: Report any problems.

Report any problems in the comments and maintenance requirements box on the bike reservations page.

Remember! Bicyclists are subject to all rules of the road. Wear a helmet and use caution when mixing with vehicular traffic. Store your bike inside at your destination if possible or always lock securely at a bike rack.

City of San Antonio



### Additional Links

- Bike Share Map
- Interactive Bike Map
- User's Guide
- Promo Flyer
- FAQs
- Program Background Information
- The League Guide to Safe and Enjoyable Cycling
- Texas Bike Laws
- Office of Environmental Policy Website
- Click here to link to NuRide

